

# STETCHWORTH PARISH COUNCIL

19 High Street, Aldreth, Cambs, CB6 3PQ

Clerk: Mrs. Karen Peck

Email: [clerk@stetchworth.org](mailto:clerk@stetchworth.org)

## MINUTES

**16<sup>th</sup> July 2024 at The Ellesmere Centre (Gredley Room) at 7pm.**

In attendance: Councillor Wayne Bell – Chairman (WB), Saunders- Vice Chairman (PS), France (AF), Breen (SB), Puddick (JP) and Sharp (AS).

**160724/1 Apologies for Absence (Local Government Act. 1972 s.85 (1))**

Apologies were received from Parish Councillor Kempton and District Councillor Lay. Apologies accepted.

**160724/2 To Receive Declarations of Pecuniary and non-Pecuniary Interest**

AS and AF 160724/5 (2)

**160724/3 Open Forum for Public Participation**

There were no members of the public in attendance.

**160724/4 To Approve the Minutes of the Meeting held on 18<sup>th</sup> June 2024**

It was unanimously **RESOLVED** to approve the Full Parish Concl Meeting minutes of 16<sup>th</sup> June 2024 as a true and accurate record of the meeting. Motion carried.

**Proposed WB Seconded JP**

**160724/5 Council Business:**

1. Update on Play Area Gate

The matter is ongoing, with a site visit planned and one quotation sought.

2. PCC Donation

It was unanimously **RESOLVED** to pay the hire charge for the Mobile Toilet at the Churchyard.

**Proposed WB Seconded SB**

3. To discuss grass cutting in cemetery

The Council discussed the grass cutting. AF updated Council that the current rewilding of some areas is taking place and working very well.

4. Stetchworth MVAS Unit Update

AS updated that the County Council co-ordinator had advised units had been received at County, but the Parish Council are yet to be contacted. AS to chase.

5. Booking process for Recreation Field

It was unanimously **RESOLVED** that all Recreation Field Bookings would initially be dealt with directly by the Parish Council.

**Proposed WB Seconded SB**

6. To ratify emergency Tree works - rear of Ellesmere Centre (willow)

The Parish Council unanimously **RESOLVED** the invoice payment of £900 for the emergency tree works carried out on the Recreational Field and wished to thank The Joshua Tree for a job well done.

7. Request to cut back Cherry Tree on Recreational Field

The Parish Council unanimously **RESOLVED** to trim back the tree in question.

**Proposed WB Seconded PS**

8. Parish Council Tree Survey

The Parish Council unanimously **RESOLVED** to conduct a Tree Survey. Clerk to obtain quotations for surveys.

**Proposes WB Seconded AF**

9. To formal note the adoption of Stetchworth Village Green, approved and registered as a Town and Village Green in Cambridgeshire

The Parish Council were delighted to have had the Village Green Formally adopted.

**160724/6 The Ellesmere Centre**

AS noted, the Squash Court conversion project is ongoing. The next meeting of the Centre is next week, and a further update will be available at the next meeting.

**160724/7 District & County Councillors' Reports**

AS gave a brief overview of County and District matters; the delay in some Council business has been due to the General Election, a delay in the Local Highways Initiative decision making is postponed and now due in September 2024. A Review of the 20mph limit in Ely will be conducted. Highways and Infrastructure are due to discuss the Bus Service Improvement Plan next week and the news of the Sunnica Application being approved.

**160724/8 a) Finance - to approve accounts for payment:**

To be paid on 25<sup>th</sup> July 2024

HMRC, Wages and Expenses	BACs	£472.14
SSE – Street Light Energy	DD	£123.23
The Ellesmere Centre – room hire (March)	BACs	£18.00
TBM – Microsoft 365 licences (monthly) and domain renewal	BACs	£15.48
RH Landscapes (Cutting June 2024)	BACs	£288.00
Stetchworth PCC – newsletter donation	BACs	£200.00
The Joshua Tree – Emergency Tree Works	BACs	£900.00

- b) To note monies received:
- |  |      |        |
|--|------|--------|
| ECDC – Refund War memorial for time exceeded within deadline | BACs | £66.00 |
| Unity Bank – interest  | BACs | £47.16 |

- c) To accept bank reconciliations for 30<sup>th</sup> June 2024

All payments, income and bank reconciliation were **APPROVED** unanimously.

**Proposed WB Seconded PS**

**160724/9 Planning**

- (a) To receive planning application decisions and tree works: -

- **23/01296/FUL White Horse Stables, High Street, Stetchworth (Amendment)**  
Proposed horse walker and relocation of muck heap (amended plans and description of proposal updated to include the relocation of the existing muck heap) – withdrawn
- **24/00515/VAR 23 Coopers Close, Stetchworth**  
To vary condition 3 (materials) of previously approved 22/01163/FUL – pending decision
- **24/00479/FUL 48 Mill Lane, Stetchworth**  
Single Storey extension and detached cart lodge and associated works – pending decision

- (b) To consider planning applications received:  
None

**160724/10 Date of Next Meeting & Matters for Future Consideration**

The next meeting will be Tuesday 17<sup>th</sup> September 2024 at 7pm  
SB will be unable to attend.

Meeting closed at 19.38

.....  
Karen Peck  
Clerk and RFO  
Stetchworth Parish Council  
17<sup>th</sup> September 2024

.....  
Wayne Bell  
Chairman